Okema Society for Christian Development
Camp Okema Rental Agreement

The following regulations and guidelines are to be adhered to by all using the property, facilities, and equipment at Camp Okema. Failure to abide by these regulations and guidelines may result in the renter/rental group being removed from Camp Property and being denied rental privileges in the future.

When you arrive at Camp, you will be required to sign the Rental Guidelines form, acknowledging the regulations and guidelines contained therein and agreeing to comply with them.

Renter/Rental Group Liability Waiver and Responsibilities:

- Camp Okema takes every precaution to ensure the safety and the good health of all Renters/ Rental Groups. For your safety and well-being, any written warning signs or notices posted on Camp Okema property are to be followed, as well as any verbal notices given by Camp Okema staff or board members of the Okema Society.
- **By signing this Rental Agreement, I hereby waive all claims and liabilities** which I may have now or in the future against Camp Okema, the Okema Society, its board, staff, and volunteers, or the employees of the facility outside the campgrounds in the event of any illness, accident or misfortune that may occur to any person, whether included or not included in the Rental Group.
- **By signing this Rental Agreement, I recognized that Accident and Liability Insurance is the responsibility of the Renter/Rental Group** and further agree to indemnify Camp Okema or its employees for any and all legal fees (on a solicitor and his own client basis,) losses or costs which may be incurred in defending any lawsuit or claim I may bring against them.
- If Liability Insurance is unavailable to the Renter/Rental Group, a damage deposit equal to the cost of the rental will be required. A $5 transaction fee will be required for all damage deposits in order to cover the administration costs.
- To clarify, if a damage deposit is to be used for the Renter/Rental Agreement, the value of that damage deposit will be either the cost of a ‘weekend rental’ or the cost of a one (1) week rental.
- If a damage deposit is required for a Renter/Rental Group staying more than one (1) week, the damage deposit will be kept, and maintained, until the last week the Renter/Rental Group will be staying.
- Any damage to Camp Okema property caused by the renter/Rental Group will result in reimbursement being owed by the renter/Rental Group for all costs associated with repairing said damages.
- Camp Okema will not be responsible for any loss or damages to personal belongings.
- By signing this Rental Agreement, you will be responsible to ensure these regulations and guidelines are followed by everyone who is part of the Rental Group.

General:

- Renters/Rental Groups are not allowed to enter buildings they are not renting, with the exception of Sleepy Hollow or with permission given by Camp Okema staff or board members of the Okema Society.
- Rentals include use of Camp equipment. If any tools are required however (an axe to chop firewood, or an air compressor for a flat tire, for example), notify a Camp Okema staff member and they will try to accommodate any reasonable need with an appropriate tool.
- Any equipment or tools not operating properly or needing repair are to be reported to Camp Okema staff.
- Smoking is not permitted in any buildings. Smoking may be permitted in a designated outdoor area determined by Camp Okema staff.
- Quiet hours are from 11pm to 7am (This is a municipal bylaw enforced by the RCMP. Violation can result in charges being laid against the Rental Group).
- If the Rental Group will be staying for an extended period of time, they may be required to do basic housekeeping chores in areas they have rented (cleaning washrooms, keeping the kitchen area clean, sweeping floors, doing dishes, laundry etc.). Confirmation of this, and the extent of chores to be done, will be clarified by Camp Okema staff at the beginning of the rental period.
- Since the water at Camp is NOT drinkable, renter/Rental Groups are advised to bring their own drinking water. The water at camp CAN be used for showering, teeth brushing and cooking.
- **Due to a limited window with which Camp Okema can allow for rental cancellations, the refund policy for cancellations are as follows:**

  For cancellations made two weeks or more in advance, **the Camp will give a refund of 50%** of the cost of the rental.

  For cancellations made with more than a week's notice, **the Camp will give a refund of 25%** of the cost of the rental.

  If a cancellation is made with less than a week's notice, **the Camp will be unable to give a refund** for the rental.

Pets:

- Pets are discouraged from being brought to Camp.
- However, if pets are brought to camp, they are to be leashed at all times for the health and safety of the Rental Group. The pet owner or person responsible for the pet is required to remove, and properly dispose of, droppings left by any pet(s).
- No pets are permitted in Manna House, including the kitchen and washrooms.

Manna House and Kitchen:

- Arrangements for food and for Cooking Staff are the responsibility of the Rental Group.
- **At least one person working in the kitchen must have the "Food Safe" certificate as required by Public Health**, and enforce food safety rules and guidelines. The Sanitation Code is available in the Kitchen (blue booklet).
- **If no one in the Rental Group has a "Food Safe" certificate, the kitchen cannot be used.**
- Only Cooks, or those with a "Food Safe" certificate, are permitted in the Kitchen.
- Shoes and a shirt (or appropriate top) are must be worn while inside Manna House.
- No glass containers are allowed on the beach.
- Laundry facilities in Manna House are for Kitchen, washroom, and emergency laundry only. There are laundromats in the area for any personal laundry.

Buildings and Grounds

- No food is allowed in the sleeper cabins, as food may attract animals or insects.
- Rental Groups are required to provide their own medical and nursing supplies.
- Vehicles are to be parked in the parking lot or in other areas determined by Camp Okema staff.
- Grounds, buildings, and equipment are to be kept in good order.
- Defacing or cutting down trees is strictly prohibited.
- Children should not enter the forest without proper adult supervision. All forest hikes should be done in groups for safety reasons.
- No open fires are permitted on the grounds except in the concrete fire-pit on the beach.
- No alcohol is allowed on the Camp grounds (except wine for Holy Communion Services).
- Renters will have shared access to the common play area, beach and Sleepy Hollow lodge during the time of their rental.

Beach and Waterfront

- The Rental Group is responsible for providing appropriate waterfront supervision for swimming and any boating activities.
- No one is allowed in the water alone – the "Buddy System" is always in effect.
- Camp Okema has lifejackets on site, which can be provided to renters upon request.
- If canoe(s) have been rented from the Camp:
  - A properly fitted life jacket is to be worn by each occupant of a canoe **at all times**.
  - Each canoe must carry the following equipment: buoyant heaving line, bailer, whistle, and an extra paddle. If this equipment is not provided see Camp Okema staff to obtain it.
  - Canoes are to be boarded in a manner that will not cause damage to them.
  - Canoes are to be pulled on to the beach and turned over after each use. Paddles, lifejackets, and other related items are to be returned to the Sports Shed after each use.

Religious Ceremonies:

- As Camp Okema is a Christian camp, only Christian worship services and spiritual activities are permitted.
- Weddings and wedding related activities are not permitted for Rental Groups.

When Leaving The Camp:

- Ensure that all personal belongings and items are removed.
- Sweep each building used, and close doors and windows.
- Remove garbage from buildings and place in the garbage bin.
- Clean and sanitize mattresses.
- If the Kitchen or Manna House was included in the Rental Agreement, clean it/them as per posted instructions.
- Clean any washrooms used, including sinks, showers, toilets, and floors.
- Return sports equipment to the Sports Shed.
- Return canoes to the Boat Shed.
- Before leaving, Camp Okema staff will do a walk-through of the camp with someone from the Rental Group to ensure that everything has been left in good condition. **Failure to remedy any issues mentioned during the walkthrough may result in a relevant cleaning fee being charged to the renter/Rental Group**

Covid Restrictions: These restrictions may not be up to date as of the rental period, any relevant updates to Public Health Measures can be found on the Government of Saskatchewan website, and will be adhered to while Camp Okema is being rented.

COVID 19 Phase 3 Restrictions:

· Public and Private Gatherings – Indoor - 15 People; Outdoor - 30 People
· Continue to social distance where possible (2m/6ft)

Physical Distancing means avoiding close contact with others to prevent the spread of COVID-19. However, with caution and under certain conditions, one or two close families may form an extended household group.

How to Form an Extended Household Group:

· With caution and under the following conditions, three or four close families or groups of friends may form an extended household group, to a maximum of 15 people
· Your families and friends must remain consistent. Do not visit different families or friends every day.
· Gatherings must follow the public health order and be no more than 15 people.
· People in the same extended household group without high-risk people can be closer than two metres.
· If you are going to create an extended household group, consider if any member of the group has chronic health conditions that would put them at greater risk, or if they are in close contact with someone who could be vulnerable.
· Stay home if you are sick.
· Continue to practise everyday preventive actions in the new normal, including:
· Practising proper cough and sneezing etiquette (into a tissue or the bend of your elbow);
· Washing your hands often with soap and water; if soap and water are not available, use an alcohol-based hand sanitizer;
· Maintain a two-metre distance with people who are not in your extended household group.

You should always be aware of who you have been in contact with over the past two weeks. These are the people who would need to be contacted by public health if you were to test positive for COVID-19.

Other Guidelines Okema Staff or board members of the Okema Society have deem necessary to apply (will include name of the Okema Staff/Board Member applying guidelines) :

Pricing:

Date(s) of rental:

Cabins and Buildings being rented:

We, _____(Name of Renter/ Rental Group), fully understand and agree to abide by the conditions outlined in the Rental Guidelines.

Signature, and printed name, of Applicant/Rental Group Representative:

_____

Date _____

Signature, and printed name, of Okema Representative:

_____

Date Approved: _____